



**2022**  
*National Convention*  
**NASHVILLE, TENNESSEE**



**HOTEL RESERVATION INFORMATION**  
**GAYLORD OPRYLAND RESORT & CONVENTION CENTER**

We look forward to seeing you in Nashville this Summer! The Gaylord Opryland Resort and Convention Center will host all National Beta attendees for the 2022 National Beta Convention. Please review all information detailed and linked below regarding your hotel reservations. Groups booking 5 or less rooms will follow a different process than groups booking 6 or more rooms.

**RESERVATION DETAILS - FOR 5 OR LESS ROOMS:**

- First, review the Reservations Procedures & Information linked here:

**CLICK HERE! FOR RESERVATION PROCEDURES & INFORMATION**

*Pay close attention to the payment and tax-exempt sections.*

- Then, use the button below to make your reservation for 5 or less rooms:

**CLICK HERE! FOR 5 OR LESS ROOMS BOOKING**

- Only 1 reservation can be booked at a time.
- Only 1 person will show occupying the room - Please list the number of occupants and name of each occupant per room in comments section.
- Please list your school name on the company line.
- You will need to repeat the process again for rooms 2, 3, 4 and 5.
- **Reservation cutoff date is June 1, 2022 \* Please do not wait until this date to reserve your rooms as the room block can sell out beforehand\***



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## **HOTEL RESERVATION INFORMATION**

### **GAYLORD OPRYLAND RESORT & CONVENTION CENTER**

#### **RESERVATION DETAILS - FOR 6 OR MORE ROOMS:**

- First, review the Reservations Procedures & Information linked here:

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*Pay close attention to the payment and tax-exempt sections.*

- After reviewing, download the Excel rooming list for linked here:

**CLICK HERE! TO DOWNLOAD ROOMING LIST**

- Clubs **must** use Excel rooming list form. Reservations cannot be taken over the phone or online.
- Please type on Excel sheet the names of your attendees and all other required information.
- Your form should be emailed [NRehberg@gaylordhotels.com](mailto:NRehberg@gaylordhotels.com)
- Please put in the subject line of your email: National Beta Club/Name of your school
- **Group reservations MUST be received by May 11, 2022. \* Please do not wait until this date to reserve your rooms as the room block can sell out beforehand\***
- Once Opryland receives your rooming list form, you will receive a pre-invoice from the hotel with confirmations and total amount due. **Please allow a minimum of 14 business days for processing and return of this pre-invoice.**
- Full payment of rooms will be due 15 days prior to arrival. If you are paying by credit card, Opryland will send you a secure link. Checks will be payable to Gaylord Opryland as indicated on the Reservation Procedure & Information page.
- The hotel will not take a reservation form for rooms of 5 and under. You must use the Passkey link available above.
- Do not call the hotel – please submit all your reservation forms to [NRehberg@gaylordhotels.com](mailto:NRehberg@gaylordhotels.com)

#### **CHANGES TO RESERVATION FORM:**

- If you have ANY changes to your existing reservation form, please email: [NRehberg@gaylordhotels.com](mailto:NRehberg@gaylordhotels.com)
- Your email subject line should be: National Beta Club/Changes to Reservations
- In your correspondence, please indicate the name of the school and the changes which need to be made. Opryland will follow up with a confirmation.
- Room(s) must be cancelled 72 hours prior to arrival in order to avoid a penalty