



GEORGIA BETA 2025  
HOTEL CHECK & CREDIT CARD  
AUTHORIZATION  
Savannah, GA  
December 1-6, 2025

Check Payment and Credit Card Authorization DEADLINE: 21 Days Prior to Arrival

Please see the check address and credit card authorization process for each individual hotel listed below.

All Checks must arrive at your confirmed hotel by 21 days prior to arrival to allow time for the check to clear. Checks must include reservation confirmation numbers, attendee names, arrival/departure dates, and how to allocate the check. Please include the best contact name and phone number in case the hotel has questions. School Name must be in the Memo field of the check. Please make sure you have a copy of the check in your possession when checking-in.

HOTEL NAME	PAYING FINAL PAYMENT BY CHECK		PAYING FINAL PAYMENT BY CREDIT CARD NOT IN YOUR POSSESSION		TAX EXEMPTION
	MAKE CHECK PAYABLE TO	SEND CHECK TO THIS ADDRESS	CREDIT CARD AUTHORIZATION PROCESS	CREDIT CARD AUTHORIZATION CONTACT	
Aloft Savannah Downtown Historic District	Aloft Savannah Downtown/Historic District	Aloft Savannah Downtown/Historic District Attn: Nicole Thomas 512 W. Oglethorpe Ave Savannah, Ga 31401	Please email contact to obtain Sertifi Link. (Include your Acknowledgment # on your reservation.) Must request by 11/17/25	Nicole Thomas 912-236-1777 nicole.thomas@poregrinethotels.com	Contact Nicole Thomas when arranging payment. Tax exemption form issued to the same entity that the form of payment is issued to.
Cambria Hotel Savannah Downtown Historic District	Cambria Savannah Historic	Cambria Hotel Savannah Historic District Attn: Kwanisha Brown 321 Montgomery Street Savannah, GA 31401	Please email Kwanisha for the credit card authorization form. These are due 5 days prior to arrival.	Kwanisha Brown 912-438-5493 kwanisha.brown@hosmanagement.com	Tax form must be turned in and verified with payment to ensure the correct amount and exemptions are processed.
Courtyard Savannah Downtown/Historic District	COMING SOON	COMING SOON	COMING SOON	COMING SOON	COMING SOON
DoubleTree by Hilton Hotel Savannah Historic District	DoubleTree by Hilton Historic Savannah	DoubleTree by Hilton Historic Savannah Attn: Jamie Sikes 411 Wiley Street Savannah, GA 31401	A credit card authorization form will be sent via email, must be requested by 11/17/25	Jamie Sikes 912-790-7000 jamie.sikes@northpointhospitality.com	All tax exempt forms must be presented at arrival and an authorized method of payment must be used
Embassy Suites by Hilton Savannah	Embassy Suites Savannah Historic District	Embassy Suites Savannah Historic District Attn: Janae Cook 605 W Oglethorpe Avenue Savannah, GA 31401	Email contact, school contact will be sent Sertifi email to complete credit card information. Must be done by 11/10/25	JaNae Cook 912-747-9620 cell 912-721-0851 office janae.cook2@hilton.com	School must provide a State of GA Sales Tax Certificate of Exemption Georgia - Purchaser form to be exempt from state tax of 7% and a State of GA Certificate of Exemption of Local Hotel/Motel Excise Tax form to be exempt from city tax of 8%.
Fairfield Inn & Suites Savannah Downtown/Historic District	Fairfield Inn & Suites Savannah Downtown/Historic District	Fairfield Inn & Suites Savannah Downtown/Historic District Attn: Nicole Thomas 135 Martin Luther King Jr Blvd Savannah, Ga 31401	Sertifi form will be received for completion. Last day to request form: 11/17/25	Nicole Thomas 912-236-1777 nicole.thomas@poregrinethotels.com	Contact Nicole Thomas when arranging payment. Tax exemption form issued to the same entity that the form of payment is issued to.
Hampton Inn & Suites Savannah Historic District	Hampton Inn & Suites Savannah Historic District	Hampton Inn & Suites Savannah Historic District Attn: Janae Cook 603 W Oglethorpe Avenue Savannah, GA 31401	Email contact, school contact will be sent Sertifi email to complete credit card information. Must be done by 11/10/25	JaNae Cook 912-747-9620 cell 912-721-0851 office janae.cook2@hilton.com	School must provide a State of GA Sales Tax Certificate of Exemption Georgia - Purchaser form to be exempt from state tax of 7% and a State of GA Certificate of Exemption of Local Hotel/Motel Excise Tax form to be exempt from city tax of 8%.
Hampton Inn Savannah-Historic District	Hampton Inn Savannah Historic District	Hampton Inn Savannah Historic District Attn: Hampton Inn Savannah Historic District 201 East Bay Street Savannah, GA, 31401	Please request CC Authorization from contact by 11/2/25	Dylan Mizenko 912-629-4192 dos.savannahdt@mckibbin.com	In order to be exempt from paying taxes, groups or individuals must provide State of Georgia Sales Tax and/or Use or Hotel/Motel Tax exemption forms. These forms do not exempt the \$6 occupancy fee. The forms MUST be confirmed and verified by the hotel prior to or upon group's/individual's check-in, in order for hotel to post appropriate tax exemption. Out of state tax exemption forms are not valid.
Hilton Garden Inn Savannah Historic District	Hilton Garden Inn Historic Savannah	Hilton Garden Inn Historic Savannah Attn: Jamie Sikes 321 West Bay Street Savannah, GA 31401	A credit card authorization form will be sent via email. Must be requested by 11/17/25	Jamie Sikes 912-790-7000 jamie.sikes@northpointhospitality.com	Tax exemption forms need to be presented at arrival as well as an authorized method of payment
Holiday Inn Express Savannah-Historic District	Holiday Inn Express Savannah Historic District	Holiday Inn Express Savannah Historic District Attn: Dylan Mizenko 199 East Bay Street Savannah, GA 31401	Please request CC Authorization from contact by 11/2/25	Dylan Mizenko 912-629-4192 dos.savannahdt@mckibbin.com	In order to be exempt from paying taxes, groups or individuals must provide State of Georgia Sales Tax and/or Use or Hotel/Motel Tax exemption forms. These forms do not exempt the \$6 occupancy fee. The forms MUST be confirmed and verified by the hotel prior to or upon group's/individual's check-in, in order for hotel to post appropriate tax exemption. Out of state tax exemption forms are not valid.
Holiday Inn Savannah Historic District	Holiday Inn Savannah Historic District	Holiday Inn Savannah Historic District Attn: General Manager 520 W Bryan Street Savannah, GA 31401	Must complete a credit card authorization form by 11/24/25	Shameca Hopkins 912-790-1000 shameca.hopkins@arkhospitality.com	Must present separate tax forms for exemption from state taxes and local taxes, if applicable
Homewood Suites by Hilton Savannah Historic District/Riverfront	Homewood Suites Savannah Historic	Homewood Suites Savannah Historic Attn: Rhonda Sanders 61 East River Street Savannah, GA 31401	A credit card authorization form will be sent via email. Must be requested by 11/17/25	Rhonda Sanders 912-468-5005 rhonda.sanders@northpointhospitality.com	All tax exempt forms must be presented at arrival
Hotel Indigo Savannah Historic District	Hotel Indigo Savannah	Hotel Indigo Savannah Attn: Selina White 201 W. Bay St. Savannah, GA 31401	A Sertifi link with Credit Card Authorization form will be sent via email. Please request by 11/24/25	Janelle Mahoney (919)944-3373 jmahoney@innventures.com	GA STS, GA Hotel Occupancy Exemption form
Residence Inn Savannah Downtown/Historic District	Residence Inn Savannah Downtown	Residence Inn Savannah Downtown Attn: Jawana Mason 500 West Charlton Street Savannah, GA 31401	Guest needs to fill out credit card authorization via sertifi link. Please request by 1 week prior to your arrival date.	Jawana Mason 912-233-9996 jawana.mason@marriott.com	Must provide forms at check in for each room utilized
Staybridge Suites Savannah Historic District	Staybridge Suites Savannah	Staybridge Suites Savannah Attn: Shantell Bigham 801 E. Bay Street Savannah, GA 31401	Must call to set up directly with Shantell Bigham to receive the credit card authorization form. Must set up by 11/28/25.	Shantell Bigham 912-721-9000 Ext. 805 shantell.bigham@sbsavannah.com	School must be located in the state of Georgia to be eligible for tax exempt
The Alida, Savannah, A Tribute Portfolio Hotel	The Alida Hotel	The Alida Hotel Attn: Accounting Department 412 Williamson Street Savannah, GA 31401	PENDING	PENDING	Tax exemption forms can be furnished at check-in. The Georgia form ST-5 provides an exemption for sales tax.
The Bluff Savannah Historic, Tapestry Collection by Hilton	The Bluff Hotel	The Bluff Hotel Attn: Joshua Marion 630 West Bay Street, Savannah GA 31401	Must contact the hotel for a Credit Card Authorization form. Please request by 11/24/25	Joshua Marion 912-629-2001 gm@thebluffhotel.com	Must have a ST-5 Certificate of Exemption form from the State of GA
TRYP by Wyndham Savannah Downtown/Historic District	Tryp By Wyndham	Tryp By Wyndham Attn: Dugal Patel 320 Montgomery Street Savannah, Ga 31401	10/31/2025	Dugal Patel 912-704-2624 trypsavannahga@gmail.com	Please provide us Georgia state tax exempt forms before check in and if you need blank forms let us know in advance by email.
The Ann Savannah, Apartments by Marriott bonvoy	COMING SOON	COMING SOON	COMING SOON	COMING SOON	COMING SOON
The Westin Savannah Harbor Golf Resort & Spa	Westin Savannah Harbor Golf Resort and Spa	Westin Savannah Harbor Golf Resort and Spa Attn: Accout Payable 1 Resort Drive Savannah, GA 31421	Please email Tiffany or Kyli and they will provide a link for a credit card authorization form.	Tiffany Primus / Kyli Floyd 912-201-2048 / 912-201-2033 Tiffany.Primus@westin.com / Kyli.Floyd@westin.com	Guest will need to provide a Georgia state and city tax form at check in. If schools are prepaying by check, they can provide the tax forms with the check.