



**VIRGINIA BETA 2026
HOTEL CHECK & CREDIT CARD
AUTHORIZATION
Hampton, Virginia
February 11-14, 2026**

Check Payment and Credit Card Authorization DEADLINE: January 10, 2026

Please see the check address and credit card authorization process for each individual hotel listed below.

All Checks must arrive at your confirmed hotel by **January 10, 2026** to allow time for the check to clear. Checks must include reservation confirmation numbers, attendee names, arrival/departure dates, and how to allocate the check. Please include the best contact name and phone number in case the hotel has questions. School Name must be in the Memo field of the check. Please make sure you have a copy of the check in your possession when checking-in.

<div> <div>↓</div> <div>PAYING FINAL PAYMENT BY CHECK</div> <div>↓</div> </div>			<div> <div>↓</div> <div>PAYING FINAL PAYMENT BY CREDIT CARD NOT IN YOUR POSSESSION</div> <div>↓</div> </div>		<div> <div>↓</div> <div>TAX EXEMPTION</div> </div>
HOTEL NAME	MAKE CHECK PAYABLE TO	SEND CHECK TO THIS ADDRESS	CREDIT CARD AUTHORIZATION PROCESS	CREDIT CARD AUTHORIZATION CONTACT	
Best Western Hampton	Ayaan11 LLC <i>Please note that check is not being made out to hotel's name.</i>	Best Western Hampton Coliseum Inn Attn: Kevin Patel 1916 Coliseum Drive Hampton, VA 23666	Please email contact to obtain credit card authorization form. Verify receipt with hotel.	Kumar - 757-637-7100 bwva47146@gmail.com	Hotel Does not accept Tax Exempt Forms
Element Hampton Peninsula Town Center	Element Hampton	Element Hampton Attn: Debbie Brown 1851 Merchant Lane Hampton, VA 23666	Please email contact to obtain credit card authorization form. Verify receipt with hotel.	Elana Kienzle - 757-251-6586 elena.kienzle@opalhotelsgroup.com	Hotel Does not accept Tax Exempt Forms
Embassy Suites by Hilton Hampton Hotel Convention Center & Spa	Embassy Suites	Embassy Suites Attn: Accounting/Sa'eeda Rogers 1700 Coliseum Drive Hampton, VA 23666	Please email contact to obtain credit card authorization. Verify receipt with hotel.	Marcus McCullough - 757-213-8520 marcus.mccullough@atriumhospitality.com	Hotel Does not accept Tax Exempt Forms
Holiday Inn Express Hampton	Holiday Inn Express Coliseum	Holiday Inn Express Coliseum Attn: Donna Frazier W Mercury Blvd Hampton, VA 23666	1813 Please phone contact to obtain credit card authorization. Verify receipt with hotel.	Donna Frazier - 757-838-8484	Hotel Does not accept Tax Exempt Forms
Hyatt Place Hampton Convention Center	Hyatt Place Hampton Convention Center	Hyatt Place Hampton Convention Center Attn: Tracey Spencer 1905 Coliseum Drive Hampton, VA 23666	Please phone contact to obtain credit card authorization. Verify receipt with hotel.	Tracey Spencer - 757-788-8400	Hotel Does not accept Tax Exempt Forms
SpringHill Suites Hampton	SpringHill Suites Hampton <i>*Please note address is not hotel's address</i>	SpringHill Suites Hampton Attn: Scot Sharp 3200 Olympus Blvd, Suite 400 Dallas, TX	Please email contact to obtain credit card authorization. Verify receipt with hotel.	Daela Turner - 757-310-6333 daela.turner@marriott.com	Hotel Does not accept Tax Exempt Forms